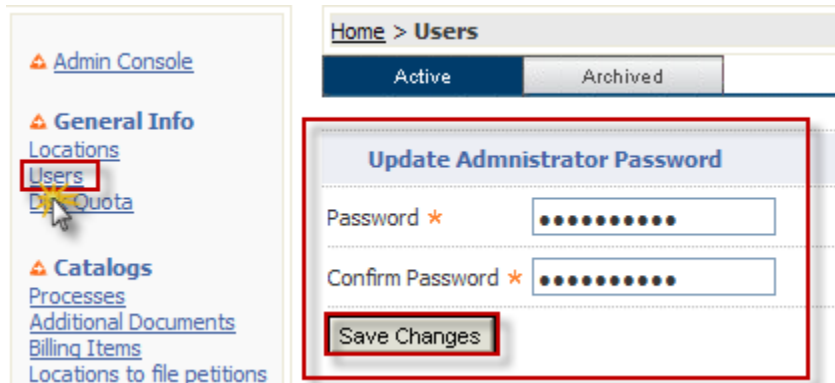


## How to Change Administrator Password

- 1) Log in to EIMMIGRATION as Administrator.
- 2) Click on **Users** link.



- 3) Under **Update Administrator Password** you can type in your new password and then confirm password.
- 4) Remember to **Save Changes**.

### Related Articles:

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Admin Console – How to add user account, enable or disable a user:  
<http://www.cerenade.com/eimmigration/AdminConsoleAddEnableDisable.pdf>

Admin Console – Managing Law Firm Location(s):  
<http://www.cerenade.com/eimmigration/AdminConsoleLawFirmLocation.pdf>

Admin Console – Managing Processes:  
<http://www.cerenade.com/eimmigration/AdminConsoleManagingProcesses.pdf>

Admin Console – Update access rights for attorney/paralegal:  
<http://www.cerenade.com/eimmigration/AdminConsoleUpdateAccessRights.pdf>

For more information and articles, please visit [www.eimmigration.com](http://www.eimmigration.com)