

HOW TO CLEAR YOUR BROWSER CACHE

PROBLEM: Forms are opening up very slowly. How to speed it up.

SOLUTION: You may want to clear out the files stored in your browser cache to free up some space on your computer. This is called clearing the cache. Clearing it occasionally or regularly can protect your privacy and free up some space in your computer.

Since every browser is different, the following sections will outline steps involved in clearing the cache for several versions of Internet Explorer.

Internet Explorer 8

1. Once your browser is open, click the **Tools** menu and select **Internet Options**.
2. Be sure the **General** tab is selected.
3. Under "Browsing history", click "Delete..."
4. In the new window, be sure the **Temporary Internet Files** box is checked. You can uncheck everything else you don't want to delete.
5. Click Delete.

Internet Explorer 7

1. Once your browser is open, click the **Tools** menu and select **Internet Options**.
2. Make sure the **General** tab is selected.
3. Under "Browsing History", click "Delete..."
4. In the new window, click **Delete Files** in the **Temporary Internet Files** section. If you want, you can also opt to delete cookies and browsing history.
5. If you want to delete all files, click **Delete all...** then click **Ok** to confirm.

Internet Explorer 6

1. Once your browser is open, click the **Tools** menu and select **Internet Options**.
2. Make sure the **General** tab is selected.
3. Click **Delete Files** in the **Temporary Internet Files** section and click OK.

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